



## PROPERTY REPAIR BID FORM

Asset # \_\_\_\_\_

PROPERTY INFORMATION			
Property Address:			Unit #
City:	County:	State:	Zip Code:
Bedrooms:	Bathrooms:	Approximate Sq. Ft.:	

CONTRACTOR INFORMATION			
Name:		Address:	
City:	County:	State:	Zip Code:
Phone:	Fax:	Tax ID #:	License #:

### DESCRIPTION OF WORK

In the space provided next to each item below, please describe the repair or replacement needed, including type and color specifications where applicable.

SECTION 1: FLOORS	AMOUNT
A. Carpet Cleaning	
B. Carpet Repair	
C. Carpet Replacement	
D. Vinyl Repair / Replace	
E. Tile Repair / Replace	
F. Hardwood / Parquet Repair / Replace	
G. Subfloor Repair / Repair	
H. Other	
<b>TOTAL FOR SECTION 1:</b>	

SECTION 2: INTERIOR WALLS / CEILINGS	AMOUNT
A. Drywall Repair / Replace	
B. Wallpaper Remove / Replace	
C. Other	
<b>TOTAL FOR SECTION 2:</b>	

SECTION 3: INTERIOR PAINT	AMOUNT
A. Touch Up Only	
B. Doors Only	
C. Walls Only	
D. Ceiling Only	
E. Total Interior	
F. Other	
<b>TOTAL FOR SECTION 3:</b>	

SECTION 4: EXTERIOR PAINT	AMOUNT
A. Doors Only	
B. Trim Only	
C. Siding Only	
D. Total Exterior	
E. Other	
<b>TOTAL FOR SECTION 4:</b>	

SECTION 5: APPLIANCES	AMOUNT
A. Refrigerator	
B. Range, Stove, Oven	
C. Vent Hood	
D. Disposal	
E. Dishwasher	
F. Microwave	
G. Trash Compactor	
H. Water Heater	
I. Smoke Detectors	
J. Other	
<b>TOTAL FOR SECTION 5:</b>	

SECTION 6: CLEANING	AMOUNT
A. Yard / Landscaping (Plants / Yard / Trash)	
B. Pool / Spa Maintenance / Repair	
C. Fireplace	
D. Maid Service	
E. Other	
<b>TOTAL FOR SECTION 6:</b>	

SECTION 7: ELECTRICAL	AMOUNT
A. Wiring Repair / Replace	
B. Fixture Repair / Replace	
C. Breaker Repair / Replace	
D. Outlets / Switches / Cover Plates	
E. Globes / Light Bulbs	
F. Ceiling Fans	
G. Other	
<b>TOTAL FOR SECTION 7:</b>	

SECTION 8: HEATING / AIR	AMOUNT
A. Furnace Repair / Replace	
B. Thermostat Repair / Replace	
C. Duct Work / Grills / Filter	
D. Air Conditioner / Swamp Cooler Repair / Replace	
E. Service Call	
F. Other	
<b>TOTAL FOR SECTION 8:</b>	

SECTION 9: PLUMBING	AMOUNT
A. Interior / Exterior Pipes	
B. Faucets Repair / Replace	
C. Sinks, Toilets, Drains Repair / Replace	
D. Showers, Tubs, Drains: Insert Tile Repair / Replace	
E. Well, Pump, Main Line Report	
F. Septic Inspection / Pump Out	
G. Sump Pump	
H. Retrofit	
I. Winterization / De-winterization	
J. Other	
<b>TOTAL FOR SECTION 9:</b>	

SECTION 10: ROOF	AMOUNT
A. Repair Leak(s)	
B. Replace Total Roofs	
C. Decking Repair / Replace	
D. Flashing Repair / Replace	
E. Gutters Repair / Replace	
F. Other	
<b>TOTAL FOR SECTION 10:</b>	

SECTION 11: STRUCTURAL	AMOUNT
A. Grading	
B. Foundation	
C. Epoxy / Masonry	
D. Driveway / Walkway Repair / Replace	
E. Porch / Steps Repair / Replace	
F. Out Building	
G. Engineering Inspection	
H. Other	
<b>TOTAL FOR SECTION 11:</b>	

SECTION 12: CARPENTRY INTERIOR / EXTERIOR	AMOUNT
A. Cabinets / Hardware	
B. Counter Tops Type / Repair / Replace	
C. Exterior Doors / Hardware Type / Repair / Replace	
D. Exterior Trim / Siding	
E. Interior Doors / Hardware Type / Repair / Replace	
F. Garage Doors / Hardware / Opener Type / Repair / Replace	
G. Fence / Gates Repair / Replace	
H. Windows / Screens Repair / Replace	
I. Misc. Door Stops, Towel Bars, etc.	
J. Mirrors	
K. Other	
<b>TOTAL FOR SECTION 12:</b>	

SECTION 13: OTHER	AMOUNT
A.	
B.	
C.	
<b>TOTAL FOR SECTION 13:</b>	

**ORIGINAL BID TOTAL FOR SECTIONS 1-13: \_\_\_\_\_**

Section 14 of the Property Repair Bid Form (see below) is to be used to identify any additional recommended repair items discovered by the contractor during the inspection of the property. These repairs will be considered separate from the original bid.

SECTION 14: SUPPLIMENTAL CONTRACTOR RECOMMENDATIONS	AMOUNT
A.	
B.	
C.	
D.	
<b>TOTAL FOR SECTION 14:</b>	

**GRAND TOTAL INCLUDING SECTION 14:** \_\_\_\_\_

Date of Bid: \_\_\_\_\_

Estimated Days to Complete: \_\_\_\_\_

Name of Contractor/Company: \_\_\_\_\_

Signature of Duly Authorized Agent: \_\_\_\_\_